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## FAQs for Application Fee Waiver Form


 Download the [Application for Fee Waiver Form](#).

Students who have limited financial resources and meet the requirements below may use the NACAC Request for Application Fee Waiver Form when applying for college. The form helps ensure that access to college is possible for all students. The form is for traditional high school students applying to postsecondary colleges or universities in the fall immediately following high school graduation.

### Students are eligible to use the form if:

- Student has received or is eligible to receive an ACT or SAT testing fee waiver.
- Student is enrolled in or eligible to participate in the Federal Free or Reduced Price Lunch program (FRPL).
- Student's annual family income falls within the Income Eligibility Guidelines set by the USDA Food and Nutrition Service.
- Student is enrolled in a federal, state or local program that aids student from low-income families (e.g., TRIO programs such as Upward Bound).
- Student's family receives public assistance
- Student lives in federally subsidized public housing, a foster home or is homeless.
- Student is a ward of the state or an orphan.

Gap year students, transfer students or individuals choosing to defer applying to college rather than immediately transitioning after high school graduation are not eligible to use NACAC's Request for Application Fee Waiver Form. NACAC recommends that prospective students in these categories contact the admission office of the institution(s) to which they are seeking admission regarding an institutional fee waiver.

### Requirements for completing the form:

- Students must complete the student section in its entirety.
- The student's secondary school counselor, independent counselor or TRIO representative must verify that the student is eligible to use the form.
- The high school's raised seal or stamp must be included on the form.
- The form must be mailed **directly** to the admission office of the college or university to which the student is seeking admission.

### Frequently Asked Questions

#### How many fee waiver requests may I submit?

The Application for Fee Waiver Request Form is intended to be used at the schools to which a student is most interested in attending. NACAC recommends limiting the use of the form to no more than four (4) schools. If the Request for Application Fee Waiver is not accepted by the college or university, the student must pay the application fee.

#### Does my guidance counselor need to sign the fee waiver form?

Yes. A secondary school counselor, Independent Counselor or TRIO representative must verify that the student is qualified to use the form.

#### My counselor is not a NACAC member; can I still use the form?

Although not required, it is preferable that the form is used by a NACAC member or member institution.

#### Where do I mail the form?

Mail the Fee Waiver Form **directly** to the admission office of the institution to which you are applying, even if

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you applied to the school online.

**What are the income eligibility guidelines for the Free and Reduced Price Lunch (FRPL) program?**

INCOME ELIGIBILITY GUIDELINES												
		Effective from July 1, 2011 to June 30, 2012										
HOUSEHOLD SIZE	FEDERAL POVERTY GUIDELINES	REDUCED PRICE MEALS - 185 %					FREE MEALS - 130 %					
	ANNUAL	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	
<b>48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND TERRITORIES</b>												
1 .....	10,890	20,147	1,679	840	775	388	14,157	1,180	590	545	273	
2 .....	14,710	27,214	2,268	1,134	1,047	524	19,123	1,594	797	736	368	
3 .....	18,530	34,281	2,857	1,429	1,319	660	24,089	2,008	1,004	927	464	
4 .....	22,350	41,348	3,446	1,723	1,591	796	29,055	2,422	1,211	1,118	559	
5 .....	26,170	48,415	4,035	2,018	1,863	932	34,021	2,836	1,418	1,309	655	
6 .....	29,990	55,482	4,624	2,312	2,134	1,067	38,987	3,249	1,625	1,500	750	
7 .....	33,810	62,549	5,213	2,607	2,406	1,203	43,953	3,663	1,832	1,691	846	
8 .....	37,630	69,616	5,802	2,901	2,678	1,339	48,919	4,077	2,039	1,882	941	
For each add'l family member, add	3,820	7,067	589	295	272	136	4,966	414	207	191	96	
<b>ALASKA</b>												
1 .....	13,600	25,160	2,097	1,049	968	484	17,680	1,474	737	680	340	
2 .....	18,380	34,003	2,834	1,417	1,308	654	23,894	1,992	996	919	460	
3 .....	23,160	42,846	3,571	1,786	1,648	824	30,108	2,509	1,255	1,158	579	
4 .....	27,940	51,689	4,308	2,154	1,989	995	36,322	3,027	1,514	1,397	699	
5 .....	32,720	60,532	5,045	2,523	2,329	1,165	42,536	3,545	1,773	1,636	818	
6 .....	37,500	69,375	5,782	2,891	2,669	1,335	48,750	4,063	2,032	1,875	938	
7 .....	42,280	78,218	6,519	3,260	3,009	1,505	54,964	4,581	2,291	2,114	1,057	
8 .....	47,060	87,061	7,256	3,628	3,349	1,675	61,178	5,099	2,550	2,353	1,177	
For each add'l family member, add	4,780	8,843	737	369	341	171	6,214	518	259	239	120	
<b>HAWAII</b>												
1 .....	12,540	23,199	1,834	967	893	447	16,302	1,359	680	627	314	
2 .....	16,930	31,321	2,611	1,306	1,205	603	22,009	1,835	918	847	424	
3 .....	21,320	39,442	3,287	1,644	1,517	759	27,716	2,310	1,155	1,066	533	
4 .....	25,710	47,564	3,964	1,982	1,830	915	33,423	2,786	1,393	1,286	643	
5 .....	30,100	55,685	4,641	2,321	2,142	1,071	39,130	3,261	1,631	1,505	753	
6 .....	34,490	63,807	5,318	2,659	2,455	1,228	44,837	3,737	1,869	1,725	863	
7 .....	38,880	71,928	5,994	2,997	2,767	1,384	50,544	4,212	2,106	1,944	972	
8 .....	43,270	80,050	6,671	3,336	3,079	1,540	56,251	4,688	2,344	2,164	1,082	
For each add'l family member, add	4,390	8,122	677	339	313	157	5,707	476	238	220	110	

Source: [Federal Registrar Notice Vol. 76, No. 58](#)

**Is the school seal required?**

Yes, the school seal or an official business card of the counselor is required to verify the information is accurate.

**Is there a directory of colleges/universities who accept the forms? Does every school accept the form?**

NACAC does not maintain a directory of institutions that accept the fee waiver form. Each institution reserves the right to accept or decline the request form. Some institutions have their own institutional application fee waivers as well.

**What happens if I apply to a school and they do not accept the NACAC fee waiver?**

Each institution makes the final decision to accept or decline fee waiver forms. If a fee waiver is declined, the student will be asked, by the institution, to pay the application fee.

Need more information? Email [pd@nacacnet.org](mailto:pd@nacacnet.org).