Dual Enrollment Agreement

Parent/Guardian and student MUST acknowledge understanding of the Palm Beach County School District Dual Enrollment Program and Regulations. Signatures are required below.

I understand that:

1. Dual Enrollment (DE) students receive both high school and college credit and grades. This grade becomes part of the **permanent** high school and college transcript. Grades, including "W", may affect subsequent postsecondary admission.

2. Students may take a maximum of 8 credit hours per semester (2 courses).

3. Students must earn a minimum of a "C" in each college course in order to remain eligible for DE. Students who earn a "D" or "F" or "W" in a college course are **dismissed** from the DE program and can not re-enroll.

4. Colleges and Universities have a very strict attendance policy. Students can be withdrawn by the instructor for non-attendance. DE students should never stop attending class without first meeting with their school counselor and completing the withdrawal request form.

5. Students are responsible for their own transportation.

6. Students will receive a voucher for any textbooks required by the college. Materials other than a textbook are at the student's expense. Students who do not return textbooks are dismissed from the DE program and placed on the obligation list.

7. DE students are subject to the rules, regulations, codes of conduct and academic expectations of the college. Course content and discussions will be presented on an adult level.

8. It is the **student's responsibility** to communicate with the college instructor for a clear understanding of his/her grade. If the student is in jeopardy of earning a D or F, it is recommended that the student drop the course before the **Last Day to Withdraw** deadline to avoid a D or F on the transcript. See registration calendar for dates. If a student withdraws from a DE course, he/she is no longer eligible to participate in DE.

9. The parent/guardian DOES NOT have access to progress reports, grades, assignments/coursework, or college instructors for parent conferences or attendance verification, nor does the School District of Palm Beach County. **DE students are college students and FERPA regulations apply.**

_____	_____
Parent/Guardian Signature	Student Signature
_____/_____	_____/_____
Print Name Date	Print Name Date